



The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Wayne J. Franklin, Mayor Pro Tem
Bob Higley, Councilmember
Kellye Burke,
Councilmember Mardi
Turner, Councilmember

STAFF

M. Chris Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL ACTION MINUTES

The City Council of the City of West University Place, Texas, met in regular session on **Monday, March 12, 2018**, in the Municipal Building, 3800 University, West University Place, Texas beginning at approximately **6:30 p.m.**

Called Meeting to Order

Mayor Sample called the meeting to order at approximately 6:30 p.m. in the Council Chambers. Council and Staff in attendance were: Councilmembers Higley and Turner, City Manager Peifer, City Attorney Petrov, City Secretary Gilliam, Police Chief Walker, Finance Director Kalka, and Human Resources Director James Urban. Mayor Pro Tem Franklin and Councilmember Burke were absent.

Pledge of Allegiance: Boy Scout Adam Moinuddeen, Troop 55, led the Pledge.

Notice of Meeting: City Secretary Gilliam confirmed that the notice of the meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

Agenda items were as follows:

1. Public Comments

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

Alida Drewes, 6112 Fordham, commented on various issues.

2. 2018 Arbor Day Proclamation / Tree City U.S.A. Designation

Matters related to a proclamation designating March 24, 2018 as Arbor Day in the City of West University Place. *Recommended Action: Proclaim March 24, 2018 as Arbor Day in the City of West University Place and recognize the City's achievement on receiving the Tree City U.S.A. Designation for the 28th consecutive year.* **Mr. M. Chris Peifer, City Manager**

Councilmember Higley moved that Council proclaim March 24, 2018 as Arbor Day in the City of West University Place. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Higley, Turner
Noes: None
Absent: Franklin, Burke

3. Ordinance Amending the 2018 Budget

Matters related to an ordinance of the City Council of the City of West University Place, Texas amending the fiscal year 2018 budget for the City of West University Place to provide that the revised budget address carryover funds relating to certain capital and operating budget matters and that this amendment be adopted as the budgeted amount for those funds. *Recommended Action: Approve ordinance on the first and final reading. Ms. Marie Kalka, Finance Director*

Councilmember Higley moved to adopt an ordinance approving and adopting the amendments to the 2018 Budget for the carryover of the 2017 expenditures as enumerated under Item 3 in the meeting's Business Memo. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Higley, Turner
Noes: None
Absent: Franklin, Burke

4. Utility Billing Ordinance Amendment

Matters related to an ordinance regarding one-time utility billing adjustments for residents who fill up their swimming pools. *Recommended Action: Approve ordinance on the first of two readings. Ms. Marie Kalka, Finance Director*

Councilmember Higley moved to adopt an ordinance adding Section 86-38 to chapter 86 of the Code of Ordinances allowing a utility bill adjustment for the sanitary sewer charges once per year when filling a residential swimming pool. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Higley, Turner
Noes: None
Absent: Franklin, Burke

Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. City Council Minutes

Approve City Council Minutes of February 26, 2018. *Recommended Action: Approve Minutes. Ms. Thelma Gilliam, City Secretary*

Councilmember Higley moved to approve the Consent Agenda as presented. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Higley, Turner
Noes: None
Absent: Franklin, Burke

5. Adjourn

With no other matters before Council, Councilmember Turner moved to adjourn the meeting at

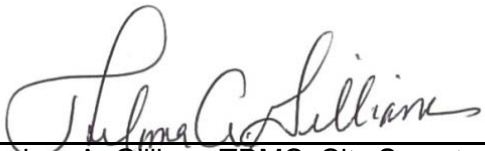
approximately 6:50 p.m. Councilmember Higley seconded the motion. **MOTION PASSED.**

Ayes: Sample, Higley, Turner

Noes: None

Absent: Franklin, Burke

Prepared by:



Thelma A. Gilliam, TRMC, City Secretary

March 26, 2018
Council Approval Date